THE CHIEF V. KENNETH ELMORE MEMORIAL AWARD

The National Board on Fire Service Professional Qualifications (Pro Board) has established an award in honor of Chief V. Kenneth (Ken) Elmore who passed away in January of 2007. This award is to be presented annually to a Pro Board accredited organization that has demonstrated outstanding efforts to promote professionalism of the fire and emergency services through certification.

At the time of his death, Chief Elmore was the Accreditation Manager of the Pro Board. In this role, Chief Elmore was instrumental in the unprecedented expansion of certification opportunities for fire and emergency service personnel around the world. He became the operational face of the Pro Board and worked tirelessly, patiently, and professionally with a wide range of entities seeking accreditation. While never compromising the high standards of accreditation, Chief Elmore became an advocate for organizations seeking accreditation. He was driven by a simple, yet unyielding, principle; every dedicated fire and emergency service provider should have the opportunity to receive formal recognition for their training and education. He was warm, welcoming and always had a friendly glint in his eye and the Pro Board was fortunate to have him as an ambassador and administrator.

Award Criteria

The Chief V. Kenneth Elmore Memorial Award is presented to an accredited agency which has demonstrated outstanding success in promoting professional qualifications for fire and emergency service personnel for as many of its constituents as possible. The organization given this award should exemplify the dedication to certification promotion exhibited by Chief Elmore while maintaining the highest principles of professionalism.

Nomination Process

A call for nominations will be sent to all accredited agencies each year and they are invited to participate. Nominations for the Chief V. Kenneth Elmore Memorial Award must be submitted to Accreditation Manager Bob Rand (rrand@proboard.org) by November 15th on the nomination form designed specifically for this award. Accredited entities may self-nominate. A one-page narrative shall be attached to the nomination form detailing the nominated organization's certification promotional efforts and up to 3 endorsements for the nominated organization may be included. The endorsements may be of any length and should thoroughly detail the nominated organization's contributions.

Awards Selection Committee

The Pro Board Award Selection Committee consists of the following:

- A representative of the Board of Directors serving as Chair of the Committee.
- The Chair of the Committee on Accreditation.
- Three members appointed by the Board of Directors from the elected members of the Committee on Accreditation each serving staggered 3-year terms. There shall also be one alternate appointed from the same group of elected COA members to complete the term of the person vacating the position. The Accreditation Manager shall make a recommendation for appointment(s) to the Board of Directors annually.
- The Accreditation Manager (Non-voting member)

The Selection Committee shall meet as needed to review the nominations. The Selection Committee shall have a copy of all nomination materials forwarded to them after November 15th. The Chair of the Selection Committee may conduct follow-up on any or all of the nominations, as necessary. The Selection Committee shall determine the process for evaluating the nominations, keeping in mind the prestigious nature of the award and the level of excellence demonstrated by Chief Elmore. A maximum of one award may be presented annually; however, no award will be given if, in the opinion of the Awards Selection Committee, none of the nominations meet the criteria.

Award Presentation

The Chief V. Kenneth Elmore Memorial Award will be presented at the annual Pro Board Conference by the Chair of the NBFSPQ Board of Directors or designee. Every effort shall be made to ensure that a representative from the recipient organization is present, and the Pro Board will cover the travel and lodging expenses for the award recipient representative.

The Award

The recipient of the Chief V. Kenneth Elmore Memorial Award will receive a plaque or statue commemorating the award and a perpetual listing of all award-winning organizations will be posted on the Pro Board's website.

National Board on Fire Service Professional Qualifications

THE CHIEF V. KENNETH ELMORE MEMORIAL AWARD
AWARDS SELECTION COMMITTEE

I hereby submit _____
(Provide full accredited agency name)

for consideration of receiving The Chief V. Kenneth Elmore Memorial Award. Attached is a narrative detailing the nominee's outstanding contributions in the field of emergency services certification and other justification for being considered for this prestigious award.

This nomination is submitted by: _____
(Name and Title)

TELEPHONE NUMBER OF SPONSOR: _____

EMAIL ADDRESS OF SPONSOR: _____

SIGNATURE OF SPONSOR: _____ DATE: _____

This nomination form shall be emailed to Accreditation Manager Bob Rand at rrand@proboard.org.