



## **ORGANIZATION & ADMINISTRATION**

### **Board of Directors**

M. H. Jim Estepp, Chair  
(IAFC)

Steven T. Edwards  
(At-Large)

Roger Krupp  
(IAAI)

Joshua Smith  
(IAFF)

Brian Brauer  
(Ex-officio, COA Chair)

Nicole Newville  
(Ex-officio, Executive Secretary)

Phil Oakes  
(NASFM)

John Cunningham  
(NAFTD)

Barry Chase  
(NFPA)

John Culbertson  
(Advisory Committee Chair)

Robert W. Rand  
(Ex-officio, Accreditation Manager)

The National Board on Fire Service Professional Qualifications (Pro Board) was founded solely to enhance the job performance and credibility of those individuals within the fire service and allied professions. The Pro Board is incorporated as a non-profit organization and all funds received through the National Registry and certificate distribution are reinvested back into the program. A Board of Directors administers the system and consists of one member from the International Association of Arson Investigators, Inc. (IAAI), the International Association of Fire Chiefs (IAFC), the National Association of State Fire Marshals (NASFM), the National Fire Protection Association (NFPA), the North American Fire Training Directors (NAFTD), the International Association of Fire Fighters, one member At-Large and the Chair of the Pro Board Advisory Committee. The Accreditation Manager, The Chair of the Committee on Accreditation, and the Executive Secretary serve as a non-voting, ex-officio members on the Board. The Board of Director's primary responsibility is to set policy for the system and ensure fiscal stability for continued operation.

### **Committee on Accreditation**

Brian Brauer, COA Chair

Robert W. Rand, COA Vice Chair, Accreditation Manager

*(Annual appointments by the Board of Directors)*

Steve Gervais

Martinez Jacobs

Alan Joos

Michael Lee

Mark Pare

Vilma Perez-Atwood  
Tracey Johnson  
Chris Senaratne  
R. Craig Richardson (Agency Development, Nonvoting-Staff)  
Keegan Standring (Technical Analyst, Nonvoting- Staff)  
Ryan Snow (Technical Analyst, Nonvoting- Staff)  
Fred Piechota, (Special Projects, Nonvoting- Staff)

*(Terms expiring at the 2027 Advisory Committee Meeting)*

Andrela Riley  
Matt Sherwood

*(Terms expiring at the 2028 Advisory Committee Meeting)*

Emma Thomas  
Tara Youngblood

*(Terms expiring at the 2029 Advisory Committee Meeting)*

John Culbertson (Advisory Committee Chair)  
Lisa Pine  
Peter Dodge  
James Burgess (Alternate #1)  
Vacant (Alternate #2)

The Committee on Accreditation (COA) is responsible for the day-to-day operations of the Pro Board's accreditation activities. The COA reviews accreditation and reaccreditation self-assessment documents; conducts initial and 5-year site visit evaluations; approves or denies requests for accreditation or reaccreditation; and ensures compliance with the operating procedures of the National Board on Fire Service Professional Qualifications. The Advisory Committee elects seven members and two alternates to the COA, and the Board of Directors appoints the remaining members. Members representing the Advisory Committee are elected in alternating years for three-year terms and they may be elected to successive terms. Members serving at the pleasure of the Board of Directors are appointed annually. The Advisory Committee elects one member from the Advisory Committee to serve as its chairperson; and that person also serves as a member on the Board of Directors and one of the members of the Committee on Accreditation. The Advisory Committee Chairperson is elected for a three-year term and may be re-elected to consecutive terms.

In the event an elected position becomes vacant, the next alternate shall be placed in the open position for a 3-year term and will be eligible for re-election. Except for the Accreditation Manager, the COA Chair and the Technical Analysts, people serving on the COA do not receive compensation for their participation but are reimbursed for their expenses. The COA shall meet at least quarterly and have two-thirds of the members present for a quorum. To preserve the integrity and impartiality of the accreditation process, individuals serving on the COA shall not concurrently hold leadership positions—defined as executive, board-level, or strategic roles—with any organization that offers a similar accreditation program.

## **Advisory Committee**

Advisory Committee Chair – John Culbertson (*Term expires at the 2029 Advisory Committee Meeting*)

The committee will consist of representatives of the following agencies:

### *United States Agencies*

Alabama Fire College and Personnel Standards Commission  
Alaska Fire Standards Council  
Arkansas Fire Training Academy  
Bucks County Public Safety Training Center (PA)  
California Department of Forestry – Office of the Fire Marshal  
California Specialized Training Institute  
Colorado Division of Fire Prevention and Control  
Colorado Metropolitan Certification Board (CMCB)  
Connecticut Department of Emergency Services and Public Protection, Commission on Fire Prevention and Control  
Delaware State Fire School  
Fire Department Safety Officers Association (FDSOA)  
Florida Bureau of Fire Standards and Training  
Georgia Firefighter Standards and Training Council  
Great Oaks Career Campuses – Public Safety Services (OH)  
Illinois Fire Service Institute  
International Association of Arson Investigators  
International Association of Fire Chiefs  
International Association of Fire Fighters  
Iowa Fire Service Training Bureau  
Lake Area Technical Institute (SD)  
Louisiana State University Fire and Emergency Services Training Institute  
Maine Fire Service Institute  
Maryland Fire Services Personnel Qualifications Board  
Massachusetts Fire Training Council  
Michigan State Police, Fire Marshal Division  
Minnesota Fire Service Certification Board  
Mississippi State Fire Academy  
Missouri Division of Fire Safety  
Montana State University Fire Service Training School  
National Aeronautics and Space Administration  
National Fire Protection Association  
National Park Service  
Nebraska State Fire Marshal  
New Hampshire Department of Public Safety – Division of Fire Standards and Training  
New Jersey Division of Fire Safety  
New Mexico Fire Academy  
New York State Office of Fire Prevention and Control  
North Carolina Fire Rescue Commission  
North Dakota Firefighters Association

Ohio Department of Public Safety – Division of EMS  
Oklahoma State University Fire Service Training  
Pennsylvania Office of the State Fire Commissioner  
Regional Alliance for Firefighter Training RAFT (MI)  
Rhode Island Fire Academy  
Sinclair Community College (OH)  
South Carolina Fire Academy  
State of Hawaii Department of Transportation – Airports Division  
Tennessee Commission on Firefighting Personnel Standards and Education  
Texas A&M Emergency Services Training Institute  
United States Department of Defense Firefighter Certification System  
University of Kansas Fire Service Training  
Utah Fire and Rescue Academy  
Vermont Fire Service Training Council  
Virginia Department of Fire Programs  
Washington State Fire Marshal's Office  
West Virginia University Fire Service Extension  
Wisconsin Regional Emergency All-Climate Training Center  
Wyoming Department of Fire Prevention and Electrical Safety

#### *Canadian Agencies*

British Columbia – College of the Rockies  
British Columbia – Justice Institute  
British Columbia – Vancouver Island Emergency Response Academy  
Manitoba Emergency Services College  
National Indigenous Fire Safety Council  
New Brunswick Office of the Fire Marshal  
Nova Scotia Fire Service Professional Qualifications Board  
Office of the Fire Commissioner – Alberta Municipal Affairs  
Ontario – Office of the Fire Marshal  
Quebec National Fire Academy

#### *Overseas Agencies*

Arab Fire Safety and Security Academy  
Fire Service Academy – Kingdom of Saudi Arabia  
Fire Service College- United Kingdom  
Global National Training Institute  
International Company for Security Services and Training (Qatar)  
JAHEZIYA (UAE)  
Pacific Region Aircraft Rescue & Firefighting Training Center, Saipan, CNMI  
SABIC Emergency Response Academy (SERA)  
Saudi Aramco Fire Protection Department  
United Arab Emirates- Civil Defense Academy

The Advisory Committee is a standing committee consisting of one representative from each accredited agency as established by the Board of Directors in accordance with the By-Laws of the National Board on Fire Service Professional Qualifications. The purpose of the Advisory Committee is to advise the Board of Directors on procedural and policy issues as well as improvements to the system. People selected to serve on the Advisory Committee are appointed by their Accredited Agency.

The Advisory Committee elects one member from the Committee to serve as its chairperson; and that person also serves as a member on the Board of Directors and a member of the Committee on Accreditation. The Chairperson is elected for a three-year term and may be re-elected to consecutive terms.

The Advisory Committee elects seven members (and two alternates) from the Committee to serve on the Committee on Accreditation (COA). Each elected member serves a three-year term and may be re-elected to consecutive terms.

The Advisory Committee meets annually at a time and place designated by the Board of Directors. The Board of Directors may also call special meetings of the Advisory Committee.

#### Advisory Committee Eligibility Policy

For the purposes of this policy, a “designated individual” is defined as (in order of succession):

- 1) the Agency Director as indicated on the accredited agency’s Application for Accreditation, or as amended;
- 2) the specified “Contact Person”; or,
- 3) in their absence, a person designated in writing by the Agency Director.

The designated individual:

- 1) shall be the official spokesperson for the agency during the Advisory Committee meeting;
- 2) shall be entitled to vote on behalf of the agency; and
- 3) shall be eligible for stipends and/or reimbursements when such stipends and/or reimbursements are approved by the Board of Directors.

All designated individuals shall be identifiable during the Advisory Committee meeting.

Attendance at Advisory Committee meetings shall be open to any interested parties. Participation in Advisory Committee meetings is restricted to designated individuals and to other people that the Advisory Committee Chair recognizes.

If a person elected by the Advisory Committee to any position loses their eligibility which allowed their initial election, it shall be incumbent upon the individual to notify the Advisory Committee Chair upon any change in their eligibility status. The individual shall be allowed to serve out the remainder of his/her term with appropriate documentation from both the new and past organizations. Specifically, to be eligible to continue to serve in the elected position, the individual shall be required to produce, within 45 days of losing their eligibility, written documentation from their original organization that the organization is agreeable to the individual continuing to serve in the capacity and written documentation from their new organization (if applicable) the individual will have full support to fulfill the duties and obligations of the elected position.

## **Awards Selection Committee**

This Committee shall make the selection for the recipients of the following awards:

The Johnny G. Wilson Memorial Award

The Chief V. Kenneth Elmore Memorial Award

- A member of the Board of Directors serving as Chair of the Committee.
- Four of the elected members of the Committee on Accreditation, appointed by the Board of Directors, serve staggered 3-year terms of which one is an alternate.

John Culbertson                      *(Term expires in 2028)*

Emma Thomas                      *(Term expires in 2029)*

Lisa Pine                              *(Term expires in 2029)*

Andrela Riley (Alternate)        *(Term expires in 2029)*

- The Committee on Accreditation Chair
- The Accreditation Manager (Non-voting)