



ORGANIZATION & ADMINISTRATION

Board of Directors

M. H. Jim Estepp, Chair
(IAFC)

Steven T. Edwards
(At-Large)

Roger Krupp
(IAAI)

Joshua Smith
(IAFF)

Brian Brauer
(Ex-officio, COA Chair)

Nicole Newville
(Ex-officio, Executive Secretary)

James A. Burns, Vice Chair
(NASFM)

John Cunningham
(NAFTD)

Barry Chase
(NFPA)

John Culbertson
(Advisory Committee Chair)

Robert W. Rand
(Ex-officio, Accreditation Manager)

The National Board on Fire Service Professional Qualifications (Pro Board) was founded solely to enhance the job performance and credibility of those individuals within the fire service and allied professions. The Pro Board is incorporated as a non-profit organization and all funds received through the National Registry and certificate distribution are reinvested back into the program. A Board of Directors administers the system and consists of one member from the International Association of Arson Investigators, Inc. (IAAI), the International Association of Fire Chiefs (IAFC), the National Association of State Fire Marshals (NASFM), the National Fire Protection Association (NFPA), the North American Fire Training Directors (NAFTD), the International Association of Fire Fighters, one member At-Large and the Chair of the Pro Board Advisory Committee. The Accreditation Manager, The Chair of the Committee on Accreditation, and the Executive Secretary serve as a non-voting, ex-officio members on the Board. The Board of Director's primary responsibility is to set policy for the system and ensure fiscal stability for continued operation.

Committee on Accreditation

Brian Brauer, COA Chair

Robert W. Rand, COA Vice Chair, Accreditation Manager

(Annual appointments by the Board of Directors)

Jane Duncan

Steve Gervais

Martinez Jacobs

Alan Joos

Kevin O'Connell

Mark Pare

Vilma Perez-Atwood

Tracey Johnson

Chris Senaratne

Daniel Smith

Ryan Snow (Technical Analyst, Nonvoting)

R. Craig Richardson (Technical Analyst, Nonvoting)

(Terms expiring at the 2025 Advisory Committee Meeting)

Emma Thomas

Alternate #2 (Nonvoting) - *Vacant*

(Terms expiring at the 2026 Advisory Committee Meeting)

John Culbertson (Advisory Committee Chair)

Lisa Pine

Alton Robinson

(Terms expiring at the 2027 Advisory Committee Meeting)

Andrela Riley

Matt Sherwood

(Terms expiring at the 2028 Advisory Committee Meeting)

Michael Lee

Tara Youngblood, Alternate #1 (Nonvoting)

The Committee on Accreditation (COA) is responsible for the day-to-day operations of the National Professional Qualifications System. The COA reviews applications for accreditation and accreditation self-study documents; conducts initial and 5-year site visit evaluations; approves or denies requests for accreditation; and ensure compliance with the operating procedures of the National Board on Fire Service Professional Qualifications. The Advisory Committee elects seven members and two alternates to the COA, and the Board of Directors appoints the remaining members. Members representing the Advisory Committee are elected in alternating years for three-year terms and they may be elected to successive terms. Members serving at the pleasure of the Board of Directors are appointed annually. The Chair of the Advisory Committee, a member of the Board of Directors, shall also serve on the COA in an ex-officio advisory capacity. The newly elected Chair could also stand for election as a full member of the COA. In the event an elected position becomes vacant, the next in line alternate shall be placed in the open position for a 3-year term and will be eligible for re-election. Except for the Accreditation Manager, the COA Chair and the Technical Analysts,

people serving on the COA do not receive compensation for their participation but are reimbursed for their expenses. The COA shall meet at least quarterly and have two-thirds of the members present for a quorum.

Advisory Committee

Advisory Committee Chair – John Culbertson (*Term expires at the 2026 Advisory Committee Meeting*)

The committee will consist of representatives of the following agencies:

United States Agencies

Alabama Fire College and Personnel Standards Commission
Alaska Fire Standards Council
Arkansas Fire Training Academy
Bucks County Public Safety Training Center (PA)
California Department of Forestry – Office of the Fire Marshal
California Specialized Training Institute
Central Pierce Fire District (WA State)
Colorado Division of Fire Prevention and Control
Colorado Metropolitan Certification Board (CMCB)
Connecticut Department of Emergency Services and Public Protection, Commission on Fire Prevention and Control
Delaware State Fire School
Fire Department Safety Officers Association (FDSOA)
Florida Bureau of Fire Standards and Training
Georgia Firefighter Standards and Training Council
Great Oaks Career Campuses – Public Safety Services (OH)
Illinois Fire Service Institute
International Association of Arson Investigators
International Association of Fire Fighters
Iowa Fire Service Training Bureau
Lake Area Technical Institute (SD)
Louisiana State University Fire and Emergency Services Training Institute
Maine Fire Service Institute
Maryland Fire Services Personnel Qualifications Board
Mason County Fire District #6, Washington State
Massachusetts Fire Training Council
Michigan State Police, Fire Marshal Division
Minnesota Fire Service Certification Board
Mississippi State Fire Academy
Missouri Division of Fire Safety
Montana State University Fire Service Training School
National Aeronautics and Space Administration
National Fire Protection Association
National Park Service
Nebraska State Fire Marshal
New Hampshire Department of Public Safety – Division of Fire Standards and Training
New Jersey Division of Fire Safety

New Mexico Fire Academy
New York State Office of Fire Prevention and Control
North Carolina Fire Rescue Commission
North Dakota Firefighters Association
Ohio Department of Public Safety – Division of EMS
Oklahoma State University Fire Service Training
Pennsylvania Office of the State Fire Commissioner
Regional Alliance for Firefighter Training RAFT (MI)
Rhode Island Fire Academy
Sinclair Community College (OH)
South Carolina Fire Academy
State of Hawaii Department of Transportation – Airports Division
Tennessee Commission on Firefighting Personnel Standards and Education
Texas A&M Emergency Services Training Institute
United States Department of Defense Firefighter Certification System
University of Kansas Fire Service Training
Utah Fire and Rescue Academy
Vermont Fire Service Training Council
Virginia Department of Fire Programs
Washington State Fire Marshal’s Office
West Virginia University Fire Service Extension
Wisconsin Regional Emergency All-Climate Training Center
Wyoming Department of Fire Prevention and Electrical Safety

Canadian Agencies

BC – College of the Rockies
BC – Justice Institute
BC – Vancouver Island Emergency Response Academy
Manitoba Emergency Services College
New Brunswick Office of the Fire Marshal
Nova Scotia Fire Service Professional Qualifications Board
Office of the Fire Commissioner – Alberta Municipal Affairs
Ontario – Office of the Fire Marshal
Quebec National Fire Academy

Overseas Agencies

Fire Service Academy – Kingdom of Saudi Arabia
The Fire College of the United Kingdom
SABIC Emergency Response Academy (SERA)
PRATC, Saipan, CNMI
International Company for Security Services and Training (Qatar)
Saudi Aramco Fire Protection Department
Arab Fire Safety and Security Academy
United Arab Emirates- Civil Defense Academy
JAHEZIYA (UAE)

The Advisory Committee is a standing committee consisting of one representative from each accredited entity as established by the Board of Directors in accordance with the By-Laws of the National Board on Fire Service Professional Qualifications. The purpose of the Advisory Committee is to advise the Board of Directors on procedural and policy issues as well as improvements to the system. Persons selected to serve on the Advisory Committee are appointed by their Accredited Agency.

The Advisory Committee elects one member from the Committee to serve as its chairperson; and that person also serves as a member on the Board of Directors and a member of the Committee on Accreditation. The Chairperson is elected for a three-year term and may be re-elected to consecutive terms.

The Advisory Committee elects seven members (and two alternates) from the Committee to serve on the Committee on Accreditation (COA). Each elected member serves a three-year term and may be re-elected to consecutive terms.

The Advisory Committee meets annually at a time and place designated by the Board of Directors. The Board of Directors may also call special meetings of the Advisory Committee.

Advisory Committee Eligibility Policy

For the purposes of this policy, a “designated individual” is defined as (in order of succession):

- 1) the Agency Director as indicated on the accredited agency’s COA-1, Application for Accreditation, or as amended;
- 2) the COA-1 specified “Contact Person”; or,
- 3) in their absence, a person designated in writing by the Agency Director.

The designated individual:

- 1) shall be the official spokesperson for the agency during the Advisory Committee meeting;
- 2) shall be entitled to vote on behalf of the agency; and
- 3) shall be eligible for NBFSPQ stipends and/or reimbursements when such stipends and/or reimbursements are approved by the NBFSPQ Board of Directors.

All designated individuals shall be identifiable during the Advisory Committee meeting.

Attendance at Advisory Committee meetings shall be open to any interested parties. Participation in Advisory Committee meetings is restricted to designated individuals and to other persons that the Advisory Committee Chair recognizes.

For a person to be eligible to be elected as an Advisory Committee representative to the Committee on Accreditation (COA), the person must be the Agency Director of an Accredited Agency, the Contact Person of an Accredited Agency or be proposed as a candidate, in writing, by the Director of an Accredited Agency to the Chairman of the Advisory Committee before the elections are held or at the time nominations for the position are requested.

If a person elected by the Advisory Committee to any position loses their eligibility which allowed their initial election, it shall be incumbent upon the individual to notify the Advisory Committee Chair upon any change in

their eligibility status. The individual shall be allowed to serve out the remainder of his/her term with appropriate documentation from both the new and past organizations. Specifically, to be eligible to continue to serve in the elected position, the individual shall be required to produce, within 45 days of losing their eligibility, written documentation from their original organization that the organization is agreeable to the individual continuing to serve in the capacity and written documentation from their new organization (if applicable) the individual will have full support to fulfill the duties and obligations of the elected position.

Awards Selection Committee

This Committee shall make the selection for the recipients of the following awards:

The Johnny G. Wilson Memorial Award
The Chief V. Kenneth Elmore Memorial Award

- A member of the NBFSPQ Board of Directors serving as Chair of the Committee.
- Four of the elected members of the Committee on Accreditation, appointed by the Board of Directors, serve staggered 3-year terms of which one is an alternate.

John Culbertson *(Term expires in 2025)*

Tracey Johnson *(Term expires in 2026)*

Lisa Pine *(Term expires in 2026)*

Michael Lee (Alternate) *(Term expires in 2026)*

- The Committee on Accreditation Chair
- The Accreditation Manager (Non-voting)